

[RMA Background Check Instructions](#)

Due to changes in RMA clearance any done before July 1, 2019 will not be valid for fall. Please return after July 1, 2019.

The Washington Youth Soccer Risk Management Application must be filled out completely and properly submitted before any volunteer may begin working as a volunteer or employee of Washington Youth Soccer. These must be renewed every year.

Note: Ref's will need to pay a \$6 fee during registration in Affinity. For more information on Ref Registration Click [Ref Registration for Affinity](#) . However, the following instructions will also help Ref's register.

Affinity RMA Instructions

To update your RMA or register for the first

time:<https://secure.sportsaffinity.com/reg/Public/registration/login.aspx?domain=wys-bgc.affinitysoccer.com&language=english&sessionguid=>

- You will need your Driver's license number and expiration date.
- From the Affinity site, enter your personal info.
- Select "Register as Coach/Admin", Refs Select "Referee RMA Registration"
- Select play level "background check"
- Under "Club Additional Information" select: Salmon Creek Soccer Club (SID#5289553)
- Select your role within the organization
- Go to "Save and Next Page"
- Read and Click "I Accept" *Authorization for National Background Check*
- Read and Click "I Accept" *Concussion Information Sheet*
- Read and Click "I Accept" *Sudden Cardiac Arrest Awareness Form* -(you will need to read through to the bottom and click on the red link)
- Click "Agree and Continue"
- (The print for your records buttons may or may not work)
- It's possible you have one account for several members of your family

-To view the status of your application and account go to: <http://wys-bgc.affinitysoccer.com/reg/index.asp?sessionguid=>. **In the upper left corner click on "User Login"**. Enter username and password to access your account. Select your profile and then go down to the "**Applications**" tab at the bottom half of the page. Check your status and the date of expiration. If you have already expired or will expire soon- you should resubmit an application.

Note: Approval can be as fast as 24hours for users who have been approved before- but sometimes it takes awhile. Allow a week or two.

-For more information and step by step instructions through registration go to: [WYS Risk Management App. Instructions 6.21.16.pdf](#). Scroll down to the bottom of the first page/top of the 2nd page to view screen shots of the registration process.

Affinity Help Desk: 888-213-3999 or support@affinitysoccer.com

Risk Management Application (RMA) Instructions for Registrars

Affinity Sports

<https://washingtoneyouthsoccer-affinity-sports.zendesk.com/hc/en-us>

Toll Free: 888-213-3999

Submit a Help Ticket: <https://washingtoneyouthsoccer-affinity-sports.zendesk.com/hc/en-us/requests/new>

Washington Youth Soccer

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